WEBINAR
Course: #2278
Management of Human Resources: A JCAHO Update

**Target Audience:** COOs, CNOs, HR Directors, JCAHO Coordinators, Hospital Leadership, and Nursing Home Administrators

**Date:** January 25, 2007  **Time:** 8 – 9:00 a.m. MST; 7 – 8:00 a.m. PST

**Faculty:**
Sandra Burke, RN, MPH, LHRM  
President/Consultant
Healthcare Development  
Specialist
Temple Terrace, Florida

Sandra Burke has extensive and outstanding experience in healthcare. Her expertise is in nursing, administration, performance improvement, and patient safety. From 1989 – 2003, Ms. Burke served as a consultant and faculty for JCAHO. She taught a wide range of programs for the JCAHO Department of Education Programs and was consistently rated the highest of all faculty. Ms. Burke has published “Patient Care Trainee-Educational Employment.” She received her BSN and MPH in Hospital Policy and Management from the University of South Florida in Tampa.

**Program Topics:**
- What's New for 2007
- Disaster Responsibilities
- Staffing Effectiveness
- Orientation, Training, and Education
- Elements of Performance
- Competence
- Annual Report to the Governing Body
- Problematic Standards

**Objectives:**
At the completion of this program, the participant will be able to:
1. Describe ways to ensure that the organization determines the qualifications and competencies for all staff positions
2. Discuss methods to validate competence
3. Identify the new standards for 2007
   List the problematic standards and describe strategies to ensure compliance

**Registration:** There is a site fee of $100.00 for IHA member hospitals for this course; $200 for all others. Advance registration is required to ensure delivery of instructional materials.

**Registration deadline:** January 11, 2007.
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JANUARY 25, 2007
8 – 9:00 a.m. MST; 7 – 8:00 a.m. PST

Contact:_____________________________________________________________________________________
Title:________________________________________________________________________________________
Organization:_________________________________________________________________________________
Address:____________________________________________________________________________________
City, State, Zip:_______________________________________________________________________________
Phone:__________________________Fax:__________________________E-Mail:_________________________

IHA Member Hospital…………………………………$100
Non-IHA Member Hospital…………………………...$200

Payment must be received in order to get program materials.

Registration deadline: January 11, 2007

___ Check (payable to IHA)   ___Visa ___MasterCard

Name of Cardholder:___________________________________________________________________________
Card Number:________________________________________  Exp. Date:_______________________________
Amount $ _____________________________

Mail with your remittance to:
Toni Pugmire
P.O. Box 1278
Boise, ID 83701-1278

Fax to:
(208) 338-7800 IHA
ATTN: Toni

E-mail to:
tpugmire@teamiha.org

Have questions or need more information?
Contact Toni Pugmire at (208) 338-5100 x201 tpugmire@teamiha.org